

Club : District:

National Club of the Year 2021

Office Bearers:

Chairman: Secretary: Treasurer:

**Club Events** (Please provide a copy of Club Syllabus)

How have Club meetings and events been held this year?

Please list the events your club has held this year. (Virtual and physical)

Please explain how your club has adapted to the presence of Covid-19?

Did your club introduce any new meetings this year?

What struggles have you faced and were you able to overcome them?

**Promotion of Your Club**

Have you managed to continue to promote your Club?

Have your events made the press?

**Club Administration**

Which Club records are maintained?

Are Budgets created for events?

What Social media platforms does your club use?

How do you keep members informed?

**Recruitment & Retention of Members**

How does your Club normally recruit new members? And has it managed to recruit any this year?

What steps has the club taken to retain members?

How has your club maintained contact with its members?

How has your club supported its members this year?

**Local Community**

Does your Club have any involvement in the local community?

Has the Club fundraised for other charities?

**Participation**

Who represents the Club at District meetings?

What events / competitions has the Club participated in at District level?

What events / competitions had the Clubs participated in at either Regional or national level.

**Training and Development**

Do the Club participate in any Office Bearer Training sessions?

Has the club participated in any online sessions this year?

**Management Reports and Accounts**

Please provide a copy of last years Management Report and Accounts.

How does your Club go about putting together the Management Report?

2020 has been a year that has allowed time to reflect, will your club change anything in light of Covid-19?

How do you plan to recover post Covid?

What aspirations does your Club have for the coming year?

Your application should be supported by –

* List of Club Activities or copy of Syllabus (whichever is available)
* Evidence of Minutes
* The past three years of accounts

**Your application should be supported by Club Documents such as Syllabus, accounts and scrap books.**

Please return to: SAYFC, YF Centre, Ingliston, Edinburgh, EH28 8NE by Friday 30 March 2012.

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